

# CYOA CHARTER CHECKLIST

- Application to charter completed and approved. We need one even if you chartered with us before.
- Trip Cancellation Insurance purchased if desired.
- Signed contracts mailed to CYOA office.
- Provisions, beverages, and starter kit ordered no later than one month prior to charter.
- Final payment is due at our CYOA office 45 days before your charter by check or money order unless other arrangements have been made.
- Inform CYOA of your arrival time and, if applicable, hotel accommodations.
- If you are arriving to CYOA after 5pm contact our office one week prior to your charter to get the name of your boat. There will not be anyone in the office after hours. Your yacht will be open and well lit for you. Make yourself comfortable and we will see you in the morning.
- From the airport or hotel tell your taxi driver to take you to Hook Line & Sinker restaurant in Frenchtown. Our CYOA office and Marina are located next door.
- Security deposit is due in our office upon arrival in cash or travelers checks only. If using traveler's checks you will have to sign them but not make them out to us. You will receive your deposit at the end of your charter after the yacht is checked out.
- SCUBA DIVERS - If you are bringing scuba-diving gear aboard, an additional \$500 cash or traveler's check security deposit is required. This deposit is independent from any deposit the dive shop may charge. If renting tanks you must also rent a pelican rack from the dive shop. Don't forget your diver's C-Card.
- Proof of citizenship is required. Do not take this point casually or you may face delays and disappointment. Passports work best. U.S. citizens may also use a birth certificate with raised seal or voter's registration card ALONG with an official photo I.D. A driver's license is not proof of citizenship on its own.
- Many spots you may be visiting have become more sophisticated over the years and now take credit cards, but many smaller establishments are still using old-fashion money. Please be prepared.
- Bring soft collapsible luggage. Your luggage will stay with you on your boat. We do not have extra storage space for luggage.
- We only provide one set of towels (bath, hand, fac) per person. If you would like extra towels or a beach towel bring them.
- Our yachts are equipped with CD players. Leave the cassettes at home.
- When packing the number one mistake is to pack too much stuff. Less is better. The ideal amount of luggage to bring on a sailing holiday should fit in a duffel bag underneath your airline seat. This will save your worrying about checking bags and waiting with baited breath to see if they show up on the other end. Dress is casual. For clothing bring shorts, shirts, and sun dresses. Bring one sweater and a windbreaker. Don't forget your camera, bathing suit, sunglasses, hat, toiletries, medication, and sunscreen. It is a good idea to bring an empty bag to carry items purchased here back home.
- Leave laptop and all stress at home. Bring the cell phone if you like it will probably roam seamlessly in the USVI and can be registered in the BVI when you begin to receive their signal.